DocsPlus Installation Instructions

Registration

Ensure your DocsPlus serial number is registered at activate.cricksoft.com.

This will enable you to manage your licenses and enable us to locate your serial number if it becomes lost in future.

Remove old DocsPlus versions

If any older DocsPlus versions are installed, we recommend uninstalling them first.

If an older version of DocsPlus was deployed using **Windows Group Policy**, then use it to uninstall DocsPlus (it will prevent accidental reinstallation).

If this isn't possible (e.g. DocsPlus was installed as part of a system image), we provide an **UninstallDocsPlus** utility on our website that can silently trigger the uninstallation of DocsPlus on each computer. To learn more, visit www.cricksoft.com/support.

Install to a standalone computer

1. Download the latest version from:
   download.cricksoft.com/docsplus/docsplus.exe

2. Choose **Install DocsPlus on this computer** and click **Install**.

3. When prompted, provide your **serial number** (located in the product box).

4. Follow the on-screen instructions.

Install to computers on a network

1. Create two network shares:

   - One for the **MSI package** to be generated to.
   - One to be the **Shared DocsPlus Files** folder (the default save location in DocsPlus).

   Mapped drives or hidden shares($) are not recommended.

2. Download the latest version from:
   download.cricksoft.com/docsplus/docsplus.exe

3. Choose **Install to computers on the network** and click **Install**.

4. When prompted, provide your **serial number** (located in the product box).

5. When prompted, provide **UNC paths** to your two network shares from Step 1.

6. Before DocsPlus can be used on each computer, it must be **activated**.
   By default, activation happens automatically over the Internet **during client installation**.
   If your network has a **proxy server**, click **Proxy Settings** to supply the details.

7. When the network setup finishes, it generates an **MSI package** at your chosen location.
   You can then do one of the following:

   - Deploy it to computers using **Windows Group Policy** or similar.
   - Install via command line, e.g. **msiexec /qn /i \\servername\sharename\DocsPlus-en.msi**
   - Install manually by browsing to it from a computer and running **DocsPlus-en.msi**.

Deploying to an RM CC3/CC4 network

1. Download the latest version from:
   download.cricksoft.com/docsplus/docsplus.exe

2. Choose **Install to computers on the network** and click **Install**.

3. When prompted, provide your **serial number** (located in the product box).

4. Before DocsPlus can be used on each computer, it must be **activated**.
   By default, activation happens automatically over the Internet **during client installation**.
   If your network has a **proxy server**, click **Proxy Settings** to supply the details.

5. When the network setup finishes, it generates an **RM CC3 package** in:

   D:\RMNetwork\RMManage\Packages\Applications\DocsPlus

   and creates a populated **Shared DocsPlus Files** folder in:

   D:\RMDelivery\Group Resources\Shared Documents\DocsPlus

6. **For CC4 networks**: in the RM Management Console, open the **File** menu, hover over **Import** and choose **Package**. Choose **Community Connect 3 package** and browse to the location of the DocsPlus CC3 package.

7. Add the DocsPlus shortcut in **Program Sets**.

8. Assign the DocsPlus package to computers using the RM Management Console.

Installing to a system image

If you deploy a system image containing DocsPlus, it will still be necessary to activate DocsPlus on each computer.

1. Perform **Steps 1-5** in **Deploying to a Windows network**.

2. In **Step 6**, **disable** the automatic activation.

3. Once the MSI package is generated, install it to your system image.

4. Deploy your system image to computers.

DocsPlus can be activated via command line. To learn how, search our support site for **command**:
www.cricksoft.com/support

Thin clients / virtual desktops

To use DocsPlus on a thin client / virtual desktop system, you must have a **OneSchool Site License** of DocsPlus.

Managing licenses

To move a license from one computer to another, visit the **License Management** page at:
activate.cricksoft.com

Contact Support

To contact Support, visit:
www.cricksoft.com/support/contact-support.aspx